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**MINUTES OF THE EXTERNAL PROJECT APPRAISAL COMMITTEE MEETING (EPAC) FOR:**

**Fostering Sustainability and Resilience for Food Security in Karamoja Sub region**

**Hotel Africana, Kampala, Uganda**

**25<sup>th</sup> May, 2017**

**Agenda:**

1. Prayer
2. Opening remarks:
  - Ministry of Finance, Planning and Economic Development,
  - Ministry of Agriculture, Animal Industry and Fisheries
  - United Nations Development Programme.
3. Presentation of Summary document and Social Environment Assessment
4. Plenary discussion
5. Conclusions and Way forward

<b>MINUTES</b>	
Minute/Discussion	Action points/ Recommendations/ Comments
<p><b>Min 01: Opening remarks</b></p> <p>1.1: The meeting was chaired by Ms Pauline Akidi, the National GEF Operational Focal Point Office from Ministry of Finance, Planning and Economic Development. Participants were welcomed and thanked them for making time to come for the meeting. It was explained that GEF takes a phased approach to development support, now at stage 6, for which it was agreed that environment resilience and food security would be the focus and that the projects would be regional.</p> <p>1.3: The Ministry of Agriculture Animal Industry (MAAIF) which is also the Implementing Partner for the project represented by Ag. Commissioner, Agricultural infrastructure, Mechanisation and Water for Agricultural Production Eng. Ronald Kato Kayizzi made opening remarks, noting that food security is an important development issue and all parties to this project should endeavour to pursue it as such. The need to integrate and engage other development stakeholders; establishment of strong</p>	<p>All to note</p>



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<p>coordination mechanisms between FAO, UNDP and others to achieve intended outputs was emphasized.</p> <p>1.4: The UNDP Country Director, Almaz Gebru, in her opening remarks stressed the need to capitalise on synergy between all the development partners in the Karamoja region, encouraging participants to critique the project document and give their views as to how this intervention can be impactful.</p>	
<p><b>Min 02: Presentation of the Project Document</b></p> <p>2.1: The project document summary and the Social and Environment Assessment report of the project were presented by Sarah Mujabi, a Program Officer at UNDP.</p>	
<p>2.2: It was pointed out that one Responsible party, Vital Signs had been omitted from the project document despite having been identified by MAAIF as a capable partner to take charge of data analysis and documentation during implementation.</p>	<p>It was agreed that Vital Signs is included as one of the Responsible partners to the project.</p>
<p>2.3: It was also noted that whereas a motor vehicle was to be provided for in the project, there was no provision for a driver</p>	<p>It was agreed that a driver is included as part of the Project Management Unit.</p>
<p><b>Min 03: Issue (s)/Plenary discussions ad recommendations.</b></p> <p>3.1: Limited success of projects implemented in Karamoja: project design was participatory and a baseline survey was undertaken to find out from the populace including local/traditional leaders regarding what is important to them and this has been incorporated into the proposed project implementation.</p>	<p>All to note</p>
<p>3.2: Effective date of the project. It was explained that the project would start as soon as the project document is signed. This is estimated to be in July 2017.</p>	<p>UNDP to facilitate project document signing and inception workshop before end of July.</p>
<p>3.3: Implementation modalities that would be used for the project. It was explained that the executing agencies were UNDP and FAO. FAO is to use Operational Partner Implementation Modality (OPIM) and National Implementation Modality (NIM) for UNDP. It was agreed that since FAO was not in the meeting to explain the OPIM,</p>	<p>UNDP to arrange a follow up meeting between MAAIF and FAO to clarify on OPIM arrangements before project document signing. Action should be finalized by 9<sup>th</sup> June, 2017.</p>



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3.4: Communication with Partners during implementation: The need for project focal point persons per responsible party to ease communication and information sharing about the project was raised.	Partners to appoint focal persons for implementation. Action should be finalized by 30 <sup>th</sup> June 2017.
3.5: Use of many consultancies in project implementation: This has been the norm in Karamoja projects which delays on ground benefits to the population.	UNDP to only engage consultants upon request of the IP and provision of ToRs by the IP.
3.6: Facilitation to district Local governments to monitor small grants during project implementation	Project management team ensure that 5% of the project budget is allocated to monitoring and accessed by the districts.
3.7: Gender equality in constitution of project working committees: It was explained that they would be constituted by the implementing and responsible partners with guidance from UNDP or FAO as necessary.	MAAIF would take care during workplan development and ensure gender balance
<b>Min 04: Conclusion and way forward.</b> After closure of the plenary, the chairperson asked the members whether the project should be approved. Members present answered in the affirmative and confirmed that the project should be approved.	UNDP facilitate project document signing and organise project inception

This is a true representation of what was discussed and agreed upon in this Project Appraisal Committee meeting.

SIGNED

Pauline Akidi,  
**GEF Focal Point/**  
Ministry of Finance, Planning and Economic Development  
Chairperson

Almaz Gebru  
**Country Director,**  
UNDP  
Co - Chairperson

Eng. Ronald Kato Kayizzi  
**Ag. Commissioner, Agricultural infrastructure,  
Mechanisation and Water for Agricultural Production**  
Ministry of Agriculture Animal Industry and Fisheries

**ATTENDANCE LIST: LOCAL PROJECT APPRAISSAL COMMITTEE(LPAC) MEETING OF PROJECT DOCUMENT FOR GEF-UNDP FAO PROJECT ON "FOSTERING SUSTAINABILITY AND RESILIENCE FOR FOOD SECURITY IN KARAMOJA SUB-R EGION OF UGANDA"**

S/N	NAME	GENDER	INSTITUTION	DESIGNATION	TELEPHONE CONTACT	EMAIL ADDRESS
1.	PAULINE AKIDI	F	MFPED	GEF/OPF	0772462254	Paulineakidi@finance.go.ug
2.	ALMAZ GEBRU	F	UNDP	CD	0772778806	Almaz.Gebru@undp.org
3.	ENG . RONALD KATO	M	MAAIF	AG. CAIMWAP	0772423820	Kanjiron@engineer.com
4.	STEPHEN MUWAYA	M	MAAIF	PC-SLM	07522642536	smuwaya@yahoo.com
5.	SYLVIA A KAPELLO	F	UNDP	AREA MANAGER KARAMOJA	0772289190	Sylvia.atugonza@undp.org
6.	ODEKE ROBERT	M	MOROTO	DRIVER	0774268498	Rodeke@gmail.com
7.	KANZOMBA IMELDA	F	MAAIF	SAO	0752619444	ikanzomba@gmail.com
8.	OLAL JOEL	M	KOTIDO	DFO	0773730420	joelolal@yahoo.com
9.	KANGE ROGERS	M	MAAIF	DRIVER	0775458089	kangerogers@yahoo.com
10.	OKONGO J BOSCO	M	KAABONG	DCO	0782713771	okongojb@gmail.com
11.	HILARY TWINAMASIKO	M	CCBCN	PC	0751523003	
12.	ELIAS TUMUHIMBISE	M	UNDP	MTAS	0772289154	
13.	KIVUNIKE GODFREY	M	OP/CS	PPA	0752830038	godfreykivunike@yahoo.com
14.	MUGISHA PA	M	UNDP	TL/MSN	0772289150	pollymugisha@undp.org
15.	NUWAGABA M	M	UNDP	MSN	0782772295	
16.	MARGIE LOLEM	F	MDLG	AGDCDO	0751800237	lolemmargie@yahoo.com
17.	DANIEL OMODO MCMONDO	M	UNDP	PROG ANALYST	0772289140	Daniel.omucho@undp.org
18.	JOSEPH KIBANDE	M	LANDS	SENIOR REGISTER	0782758273	jkibande@gmail.com
19.	ABUBAKER WANDERA	M	UNDP	NCGEFSGP	0772289162	Abubakar.wandera@undp.org
20.	MUGABI STEPHEN	M	MWE	COMMISSIONER	0782059294	mugabisd@gmail.com
21.	LUGOLOOBI IBRAHIM	M	MWE	DRIVER	0702226177	Lugolooibrahim@gmail.com
22.	DR. ELADU FRED	M	LG	DPO	0772647276	Eladufred@yahoo.com
23.	DENIS MAHOLO	M	MAAIF	SPA	0772685937	Denis.maholo@gmail.com
24.	OKELLO JOHN FRANCO	M	MAAIF	DRIVER	0754808214	
25.	LOTYANG JOHN	M	MDLG	NAT.RES.OFFICER	0782740147	lotyangjohn@gmail.com